

## Elephant's Fork Elementary School

2316 William Reid Drive  
Suffolk, Virginia 23434

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Dear Elephant's Fork Families,

It has been our pleasure to support families in the complimentary Early Morning Drop-off program at Elephant's Fork Elementary School for the past few years. As you may recall, the program was offered to support parents during the transition to our current elementary school schedule.

Beginning in the 2018-19 school year, the complimentary Early Drop-off program will no longer be offered in SPS elementary schools. We realize that many of you have relied on this service, therefore we will continue the complimentary program this school year for previously enrolled families as they transition to other childcare arrangements for the 2018-19 school year.

**Please note, we will *not* be admitting new families this school year to our complimentary Early Drop-off program as we are phasing out the program, and will be discontinuing the complimentary Early Drop-off Program at all SPS elementary schools in 2018-19 school year.**

If you were registered last year, you may reapply for the complimentary Early Drop-off program again this school year. Spaces are limited and admission to the program will be based on need due to parent/guardian work schedules. Currently enrolled families who are interested in continuing with the program should submit the attached application no later than **August 18, 2017** and include verification that early morning drop-off is needed due to parent work schedules.

Regular Drop-off for all families at Elephant's Fork Elementary School begins at 9:05 a.m. Our school day officially begins at 9:35 a.m. Early drop-off will start at 8:30 a.m.

For families interested in Before School Care options, please see the attached information on programs offered by our partner organizations. Please contact the YMCA and Parks and Recreation directly regarding their program schedules, discounts and tuition assistance opportunities.

Again, we look forward to working with you and your family during this time of transition with our Early Drop-off program.

Sincerely,

Jessica Avery,  
Principal

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*"Learners Today.....Leaders Tomorrow"*

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